

Leadership 15, 25, 35

Mrs. Shelley Kofluk

In T.E.A.M. (Together Everyone Achieves More) Leadership, you will learn practical skills in teamwork, decision-making, reflection, organization, communication and serving others.

- You must attend **10 meetings, seminars or field trips** provided to you over the course of the year.
- You must **meet and speak with Mrs. Kofluk one time per month** about the activities you are involved in for projects and/or volunteering.
- You must complete **three projects** that apply leadership skills (organization, advertising, promotion, creative ability, team or club contribution or events). (**Minimum 10 hours per project**)
- You must complete a **minimum** of **25 hours** of volunteering separate from your projects and the seminars.

Skill Development:

- Servant Leadership Skills
- Interpersonal/Facilitation Skills (including but not limited to: communication, decision-making, problem solving, team building and conflict management)
- Project Management/Action Skills (including but not limited to: visioning, planning, ownership, lasting legacy and work ethic)

The course is divided into three parts:

Seminars	20%
Projects	50%
Volunteering	30%

PROJECTS (50%)

You must be involved in three projects. A project consists of a time commitment over a certain amount of time or having some involvement in the planning or organization of an activity or event. There are varying degrees and types of involvement: technological assistance, serving as a sub-committee member, advertising, promoting, organizing, planning etc. If you want an independent activity, you should be identifying school and community needs and developing a plan to address those needs.

Each project will take approximately 10 - 25 hours to complete (including pre-event, during event and after event follow-up). See the "Project Information Guidelines" sheet. Project proposals and plans of action should be completed prior to the event to Mrs. Kofluk or your advisor. The Activity Self-Reflection should be written up and submitted as soon as the activity/event is complete.

Submission deadlines:

Project 1 – November 30, 2009

Project 2 – March 20, 2010

Project 3 – May 24, 2010

SEMINARS (20%) – Choose 10 of the following.

***Bolded seminars are held in the library from 3:45 – 5:00 unless indicated.**

Thursday, Sept 3

Tuesday, Sept 8

Monday, Sept 14

Friday, Sept 25 - *Field Trip with Students' Union (pm classes – 7:00 pm)

Sunday, Sept 20 – Shaw Conference Centre: Everyone for Edmonton

* Non-Profit Organization Trade Show – Go and bring back information on 5 organizations.

Tuesday, Sept 29 – Oct. 4: Canadian Student Leadership Conference (Olds, AB) \$200

Monday, Oct 5

Monday, Oct 19

Friday, Nov 6 - *Field Trip to the Interact Club Leadership Conference

Monday, Nov 9

Monday, Nov 16

Monday, Nov 30

Monday, Dec 7

Friday, Jan 29 - *Turn around day Leadership Conference

Monday, Feb 1

Monday, Feb 8

Monday, Feb 22

Monday, Mar 1

Monday, Mar 8

Monday, Mar 15

Monday, Apr 19

Monday, Apr 26

Monday, May 10

Monday, May 17

Sunday, May 30 – Tuesday, June 1: Provincial Student Leadership Conference (Edmonton)

***Other opportunities may arise throughout the year.**

Evaluation:

Your mark is determined by your participation and completion of assignments or reflections during the seminars.

VOLUNTEERING (30%)

Volunteering consists of time spent in the service of others without pay. It is selfless service to benefit the school or wider community during the school year.

Examples of volunteer hours include but are not limited to: making posters to advertise school activities, visiting the elderly at senior centres, singing in your church choir, working at Edmonton festivals (Festival of Trees, Scarecrow Festival, etc.), acting as a host or a tour guide for school events such as Open House or as a Mentor, etc. Volunteer hours are NOT spent working on one of your three projects nor are they seminar/meeting hours.

Evaluation:

Your mark is calculated based on the percentage of volunteer hours completed of the 25 required. For example, 20 hours would result in a mark of 80.